



## Privacy Policy

### What information do we collect about you?

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We collect information about you when you register with us or place an order for services or products.

We also collect information when you voluntarily complete customer surveys, provide feedback and participate in competitions. Website usage information is collected using cookies.

### How will we use the information about you?

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We collect information about you to process your order, manage your account and, if you agree, to email you about other products and services we think may be of interest to you.

We use your information collected from the website to personalise your repeat visits to our website.

If you agree, we shall pass on your personal information to our group of companies so that they may offer you their products and services.

United Kingdom Testing and Certification will not share your information for marketing purposes with any external companies.

In processing your order, we may send your details to, and also use information from credit reference agencies and fraud prevention agencies.

### Marketing

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We would like to send you information about products and services of ours and other companies in our group which may be of interest to you. If you have consented to receive marketing, you may opt out at a later date.

You have a right at any time to stop us from contacting you for marketing purposes. If you no longer wish to be contacted for marketing purposes, please contact us.

**UKTC-PL-006 Revision: 2 – Effective Date: 31-03-21**  
**Trusted to Ensure.**

| United Kingdom Testing & Certification Ltd | Cairnmuir Road | East Kilbride | Glasgow | G74 4GY |  
| T: 01355 433122 | E: [info@uktestcert.com](mailto:info@uktestcert.com) | W: [www.uktestcert.com](http://www.uktestcert.com) |



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## Access to your information and correction

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You have the right to request a copy of the information that we hold about you. If you would like a copy of some or all of your personal information, please contact us. We may make a small charge for this service.

We want to make sure that your personal information is accurate and up to date. You may ask us to correct or remove information you think is inaccurate.

## Cookies

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Cookies are text files placed on your computer to collect standard internet log information and visitor behaviour information. This information is used to track visitor use of the website and to compile statistical reports on website activity.

For further information visit [www.aboutcookies.org](http://www.aboutcookies.org) or [www.allaboutcookies.org](http://www.allaboutcookies.org).

You can set your browser not to accept cookies and the above websites tell you how to remove cookies from your browser. However, in a few cases, some of our website features may not function as a result.

## Other websites

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Our website contains links to other websites. This privacy policy only applies to this website so when you link to other websites you should read their own privacy policies.

## Changes to our privacy policy

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We keep our privacy policy under regular review, and we will place any updates on this web page. This privacy policy was last updated on 10<sup>th</sup> February 2021.

## How to contact us

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Please contact us if you have any questions about our privacy policy or information we hold about you.

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