



Impartiality Policy Statement

It is the policy of United Kingdom Testing & Certification Ltd (UKTC) to ensure independence, impartiality and transparency in all its activities. The company strives to avoid situations where a risk of impartiality arises, or a potential conflict of interest could exist, or be seen to exist.

The structure and policies of the company have been designed to avoid any potential or actual conflict of interest, at both individual and corporate levels and conforms to all legal compliance obligations. The director of the company and other members of the senior management team are committed to impartiality and operate a decision-making process that is fair and free from bias. This represents the best interests and integrity of the company to ensure impartiality is not compromised and conflicts of interest do not exist or are resolved so as not to adversely influence laboratory activities.

The following principles are applicable to UKTC to assure impartiality and reduce the risk derived from conflict of interest:

- I. Any individual engaged with the company business structure or activities, or involved in other advisory or decision-making processes, including the director, senior management team or employees engaged, shall sign a Conflict-of-Interest Declaration Form so any actual or potential conflicts of interest may be recorded.
- II. Disclosures are reviewed and the appropriate risk mitigation measures undertaken to ensure impartiality is not compromised. Actions taken will be monitored for effectiveness.
- III. The company identifies, documents, analyses and mitigates risks to impartiality on an ongoing basis via the internal audit process, the maintenance of a risk register, management review and consultation with the appropriate interested parties.
- IV. External oversight of impartiality at UKTC is provided by an independent Impartiality Committee and a third-party approved accreditation body as stated below.

We operate under a laboratory management system in compliance with BS EN ISO/IEC 17025:2017 international standard and maintain it through registration and review by the United Kingdom Accreditation Service (UKAS), the approved accreditation body.

Signed:

Date: *18th August 2021*

David Brown
Director

(on behalf of United Kingdom Testing & Certification Ltd)